

Balance Sheet Template

Balance Sheet for XYZ Ltd. as at DD/MM/YY

	£	£	£
<u>Fixed Assets</u>	Cost	Acc. Dep	NBV
Land	XXX	(XXX)	XXX
Premises	XXX	(XXX)	XXX
Machinery	XXX	(XXX)	XXX
Furniture, Fixtures and Fittings	XXX	(XXX)	XXX
Vehicles	XXX	(XXX)	XXX
Equipment	XXX	(XXX)	XXX
			<hr style="border-top: 1px solid black;"/>
			YYY
<u>Current Assests</u>			
Stock/Inventory Closing	XXX		
Debtors	XXX		
Less Provision for Bad (Doubtful) Debt	(XXX)		
Prepayments Prepaid Expenses + Accrued Receivables	XXX		
Bank If positive (e.g. not in an overdraft)	XXX		
Cash	XXX	XXX	
	<hr style="border-top: 1px solid black;"/>		
<u>Current Liabilities</u>			
Creditors	XXX		
Accruals Accrued Expenses + Prepaid Receivables	XXX		
Overdraft	XXX		
Loans Due in less than 1 year's time	XXX	(XXX)	
	<hr style="border-top: 1px solid black;"/>		
WORKING CAPITAL		WWW	<hr style="border-top: 1px solid black;"/>
CAPITAL EMPLOYED			<hr style="border-top: 3px double black;"/>
<u>Financed By</u>			ZZZ
<u>Long Term Liabilities</u>			
Loans	XXX		
Mortgages	XXX		
Share Capital	XXX		XXX
	<hr style="border-top: 1px solid black;"/>		
Capital at Year Start	XXX		
Add New Capital Introduced	XXX		
Add Net Profit / Less Net Loss	XXX	YYY	
	<hr style="border-top: 1px solid black;"/>		
Less Drawings Money taken by the owner		(XXX)	YYY
		<hr style="border-top: 1px solid black;"/>	
CAPITAL AT YEAR END			<hr style="border-top: 3px double black;"/>

Green words and symbols should not appear in the Profit and Loss sheet - these are just notes to guide you